

NAVSTA NORVA INSTRUCTION 6000.2

Subj: MANAGEMENT OF PREGNANT SERVICE WOMEN

Ref: (a) OPNAVINST 6000.1A

Encl: (1) Sample Page 13 for New Check-ins
(2) Sample Page 13 for Dependent Care

1. Purpose. To provide prenatal care and counseling for all pregnant service members assigned to Naval Station Norfolk.

2. Background. Reference (a) has the answers to many questions that may arise when a service woman becomes pregnant. The overriding concern is the service member and that of her unborn child. Also of concern is the maintenance of job performance for as long as possible.

3. Action. As part of the reporting process all pregnant service members will check-in with the Command Female Enlisted Advisor (CFEA). The CFEA will accomplish the following:

a. Review the Navy's Dependency Care Policy with the service member and explain the importance of maintaining world-wide availability.

b. Have the service member sign enclosure (1) and track their progress in completing the required action items.

c. Determine if the pregnant service member requires any special parental classes or financial counseling sessions and make necessary arrangements to schedule them. LPO's/CPO's will be notified of the scheduled classes.

d. After delivery the service member is required to comply with the Dependency Care Program within 60 days. The CFEA will conduct all counseling services and have the service member sign enclosure (2). Personnel not able to comply after the 60-day period will be counseled by the CFEA once a week for four consecutive weeks. If the member is still unable to comply, a recommendation for discharge will be submitted to the Commanding Officer.

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4. Personnel at Naval Station, Norfolk, who become pregnant will be scheduled an appointment with the CFEA who will afford the individual the same counseling as stated above.

5. All members personnel involved in the management of pregnant service are to be made aware of this instruction and reference (a) to obtain consistency in the management of pregnant service members.

R. P. CONRAD

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List 1B